

Necton Parish Council



Minutes of Council Meeting held Monday, 4 April 7.30pm in the Necton Rural Community Centre

Parish Councillors present:

David Matthews (Chairman)
Denise Axham
Joe Sisto
Ian Thompson

Also in attendance:

Gabrielle Joyce (Clerk)
Cllr Nigel Wilkin, District Councillor
12 members of the public

1. To approve apologies for absence

Apologies received & accepted from Cllr Woodward (personal) and Cllr Cheshire (personal). Apologies also received from Cllr Kiddle-Morris (other meetings). The Chairman, on behalf of the Council, sent good wishes to Cllr Cheshire and the arrival of his new grandson.

The resignation of Mrs Christine Tilbury on 30 March was also noted and Breckland Council have been notified.

2. Declarations of interest

No declarations of pecuniary interest were noted.

3. To consider the co-option of Mr Clive Pellett to the Parish Council

Cllr Thompson proposed and all agreed to co-opt Mr Pellett to the Parish Council. Mr Pellett was welcomed to the table by the Chairman and he signed the Acceptance of Office form in the presence of the Clerk. The Chairman also took this opportunity to express his thanks to all members for their diligence and hard work during the period of low member numbers.

4. To approve minutes of Council meeting

Minutes of Council meeting held on 07 March 2016 were confirmed as a correct record and duly signed by the Chairman.

5. To report progress on items not on the agenda from last meeting

The Clerk provided a written report to Councillors prior to the meeting and summarised some key points.

- The flooding of the river Wissey has been notified to NCC. A resident has advised that the recent storm has taken a tree down into the river and across the pumping station.
- Update on St Andrew's Lane land: (Breckland Council improvement works) Further news anticipated at end of April. The Clerk has updated one of the residents, who will share the information.
- Road markings for School drop off: This work is expected to be carried out during April by NCC.
- Damage to play area caused by ongoing drainage system: The Tun's Road drainage system is inadequate and floods into the play area and basketball court when raining. NCC Highways are investigating the installation of 3 new soak away chambers set in between the trees in the carpark. This will work but with the shortest lifespan. It is also dependant on a geological survey to establish if the subsoil is permeable.
- NCC Highway's rangers are next due in the village on week commencing 16 May.
- Anti-social behaviour in the village: Tracy Baxter, Senior Community Safety & ASB Officer, Breckland Council, has stated that she will inform PCSO Dave Ready of the incidents reported.
- Hale Road Trod is now scheduled for week commencing 23 May. It has slipped due to NCC resource issues.

6. Reports from:

Cllr Mark Kiddle-Morris, Norfolk County Council: by telephone to Clerk:

- The policing of car parking on junctions is a police enforcement matter. It is a breach of the highway code to park within 15 metres of a junction, but with limited resources, the police are unlikely to monitor.
- Will be attending the Annual Parish Meeting.

Cllr Nigel Wilkin, Breckland Council:

- Went to the site of the roadworks on St Andrew's Lane. The roadworks will cause complications to residents as the road will be dug up.
- The matter raised last month regarding ditch collapse is in hand, with a plan by landowner to take action later in the season once the land dries out.
- There has been a leadership change at Breckland Council, with new leader now William Nunn.
- Devolution discussions are currently "a moving feast" and no fixed views by Breckland Council at present.
- EU debate was raised by UKIP, however it was agreed that Breckland Council would not vote on this matter as it was for individual consideration.
- A47 agreed works appear to be slipping out of the works schedule as budgets are being re-assigned. This matter continues.

Meeting adjourned for Public Participation Session at 7.55 pm

- The streetlight on corner of Hale Road and Chantry Lane was misaligned in the recent storm.
- The lack of crime figures for the village was noted as the new police systems are still not providing this data in extractable format.

Public session closed 7.59 pm

7. Finance**7.1 To agree payments of invoices received during March**

The list of accounts for payment was circulated prior to meeting. It was **resolved** to approve the following payments:

Payee	Reason	Chq no	Amount	VAT portion*
G Joyce	March Salary	SO 27 Mar 2016		
BT phone	Phone rental	DD 27 Mar 2016	27.60	4.60
BT internet	Broadband	DD 22 Mar 2016	97.20	16.20
Note: the above payments are listed within year-end 2016 accounts				
Gary Lake	Mole clearance	102565	120.00	
Gary Lake	annual grass-cutting contract	102566	600.00	
L Luff	March salary	102567		
G Joyce	expenses stationery & mileage	102568	68.67	1.09
TT Jones	Lights maintenance Feb 2016	102569	150.88	25.15
Eon	Electricity Feb 2016	102570	346.69	57.78
Norfolk ALC subs	Subs Norfolk ALC & NALC	102571	334.23	

Fenlend Leisure	Roundabout repair	102572	454.96	75.83
Necton Little Oaks	50% match funding for away day activity. Authority for spend under LGA 1972, S137	102573	233.60	
Bunzl Cleaning & Hygiene Supplies	new mechanical floor cleaner for community centre	102574	1462.50	243.75

7.2 To receive current financial statement and progress against budget

Receipts for March: interest £4.87 across all accounts and NRCC administration fee (Oct to Mar) £1,334.00. Receipts expected in April: precept part 1 £25,000 usually received about 10 April. Payments as per cheque lists. Current account balance is £2,991.92. Financial information circulated to members.

7.3 To sign a revised standing order mandate for Clerk's salary effective 1 April 2016

The revised mandate was agreed and signed. The salary is in accordance with agreed budget.

7.4 To note award of PPS 2016/17 application for 50% towards new North Pickenham Road Trod

The award of funding was noted and the Clerk was advised to proceed with the project. The Clerk was thanked for her work on this.

7.5 To note the renewal of contract with EON for street lights

The renewal was noted.

8. Planning Matters

8.1 To receive results of outstanding applications

Notice of planning permission for 3PL/2016/0080/HOU 25 Ketts Hill

8.2 To receive new planning applications relevant to the village and make comment

None received.

8.3 To receive update on Local Plan

The Local Plan Preferred Options consultation received 2,600 comments and 119 new sites across the district had been put forward. Officers are preparing a report and their next meeting is still to be arranged. Cllr Matthews advised that he and the Clerk are meeting with Breckland Officers on 7 April 2016 to discuss planning within the village. Cllr Wilkin will also be present at this meeting.

8.4 To consider the current Technical Consultation on Implementation of Planning Changes as outlined in "LAIS1338 Planning Changes"

Cllr Matthews advised that Norfolk ALC is currently drafting a response to this consultation, which will be circulated to member councils for their consideration. Cllr Wilkin noted that some of these proposed changes may have an impact on social housing development.

9. To consider and adopt a revised Grant Awarding Policy

The revised policy was adopted. It will be published on the Council website.

10. To consider and adopt a new Training & Development Policy

The new policy was adopted. It will be published on the Council website.

11. To note revisions of the Council's Freedom of Information Scheme

The revisions were noted. The updated scheme will be published on the Council website.

12. To establish a working group for reviewing the business plan

The working group will be Cllrs Sisto, Thompson, Pellett and Matthews. The Clerk will circulate dates for an evening meeting. This group will report back to Council at May meeting.

13. To confirm the NRCC Committee structure

13.1 Committee members

Already in place are Cllr Matthews (Chairman), Cllr Sisto (Vice-chair), Cllr Axham. New members agreed are Cllr Thompson (Treasurer) and Mr Derek Woodbine representing the Sports & Social Club.

13.2 Terms of reference

It was agreed that this committee would have delegated authority to manage the trusteeship of the NRCC in accordance with the Parish Council standing orders, financial regulations and other governing documents. A detailed terms of reference will be drawn up to be presented at next full council meeting.

13.3 Meeting schedule

Meetings will be held bi-monthly on a Monday evening at 7 pm. The Clerk will publish and circulate a schedule.

14. To receive updates from individual Council Members (for information only)

Cllr Axham unable to make the next SNAP meeting. Cllr Matthews will attend in her place.

15. To receive update from Necton Allotment Society

3 new members taking on 2 quarter plots and 1 full plot. Winter rains have identified flooding issues on plots at the bottom section of the area, with up to 6 inches of standing water. A query regarding the requirement of planning permission for the car park was raised with Cllr Wilkin. He will investigate and report back.

16. To receive any items for inclusion on the next agenda (for information only)

Terms of reference for NRCC committee, representatives on local bodies, review of DPI on file, report of meeting with Breckland Planning Officers.

17. To confirm date and time of next meetings

Annual Parish Council Meeting Monday, 9 May 2016, 7.30 pm.
Annual Parish Meeting, Thursday, 28 April 7.30 pm.

Meeting closed at 8.30 pm.

Minutes signed by Chair (or designate) _____ on _____