

# Necton Parish Council

Minutes No: 2016/8/1

Minutes of Council Meeting held Monday, 05 December 7.30 pm in the Necton Rural  
Community Centre



## Parish Councillors (6) present:

David Matthews (Chairman), Frank Woodward (Vice-Chairman),  
Joe Sisto, Ian Thompson, Phil Hayton, Denise Axham.

## Also in attendance:

Gabrielle Joyce (Clerk)  
14 members of the public  
Cllr Nigel Wilkin (Breckland Council)

### 1. To receive and approve apologies for absence

Received from Cllr Kiddle-Morris (Norfolk County Council).

### 2. To receive any declarations of interest from Members & consider requests for dispensation

None.

### 3. To approve minutes of Council meetings held on 07 November 2016

The minutes were **agreed** by all and signed by the Chairman as a true record.

### 4. To receive and consider the co-option of Mrs Jean Bass to Parish Council

It was **resolved** that Mrs Jean Bass be co-opted to the Parish Council. Mrs Bass was invited to join members at the meeting table. The Clerk witnessed the signing of Declaration of Office.

### 5. Matters arising

#### 5.1 progress on matters arising from last minutes

- **Dudgeon Wind Farm:** Statoil has been working directly with the residents affected by the floodlights. To help mitigate the visibility concerns, Statoil has agreed to plant 12 ft. high Pinus Nigra evergreen trees within the hedge-line. Links to the environment statement and noise surveys have been provided.
- **Vattenfall & Vanguard:** The Secretary of State's Scoping opinion is now available on their website: <https://infrastructure.planninginspectorate.gov.uk/projects/eastern/norfolk-vanguard/?ipcsection=docs>
- **Lamp 9107 Jubilee Way:** Replacement of this light with a new LED has been commissioned.

#### 5.2 Clerk's report

- **A47 left filter lane:** The Clerk and Chairman met with Tom McCabe, Exec Director of Community & Environmental Services, NCC on Wednesday, 30 November with an aim to progress this scheme and secure a completion date. Mr McCabe committed to progress the matter with his Highways team.
- **A47 Bus shelter installation:** Westbound has been given the green light by Highways England. Groundworks are expected to be completed by week-ending 9 December. Eastbound is proving more difficult as Highways England want to consider a footway upgrade to meet DDA requirements as part of the scheme. They may provide some funding for this; however, it will delay the installation into the spring. A request for a temporary installation to be considered more quickly has been submitted and we await a response.
- **NCC Cold Calling Scheme:** Mr Kevin Miller has submitted an application for this scheme within the Birches. He received positive support from residents to his consultation letter.
- **Update from Necton Allotment Association:** Currently 22 tenants. Investigations are underway on how to improve access to the car parking area as the area is churned up due in part to damage from standing water. As an interim measure, members of the association formed a working party on the 27 November to scrape the mud back to a firm base and lay chippings as thick mulch. The next meeting of the association is 11 January, 7.30 pm at the NRCC. All allotment holders are welcome.

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## 6. Reports from:

### 5.1 Norfolk County Council, Cllr Mark Kiddle-Morris:

No report.

### 5.2 Breckland Council, Cllr Nigel Wilkin:

Breckland Council has achieved its 5-year housing land supply. This strengthens the Council's ability to refuse applications which are not fully compliant with the current planning policies, but capitalising on the absence of a 5-year land supply.

Following two councillors queries Nigel explained the procedure for social housing requirements when building takes place.

On a lighter note, given the festive season, Nigel's 6-year old grandchild wrote a letter to him in his role as Breckland Councillor, listing some suggestions for the village. Council officers responded professionally to this letter and even extended an invitation to a meeting with the Chief Executive.

## Public Participation Session opened at 7.48 pm

- A resident asked for more information on the 5-year housing land supply and what it meant. Cllr Wilkin responded.

## Session closed at 7.56 pm

## 7. Planning Matters

### 7.1 To receive results of outstanding applications (from Breckland Council)

3PL/2016/1158/O – 2 new dwellings, adjacent to Damson Cottage, Hale Road; permission

3PL/2016/0388/O – 4 new dwellings, Town Farm; permission

3PL/2016/1011/O – 4 new dwellings, 18 Mill Street; refusal

### 7.2 To receive new planning applications relevant to the village and make comment

3PL/2016/1351/HOU – extension, 18 Jubilee Way. No objections raised.

### 7.3 To receive update on Local Plan

The next meeting of the Breckland Council local plan working group is scheduled for 14 December.

### 7.4 To receive an update on the issue of a section 215 notice on the old diner site

Cllr Wilkin confirmed that a notice has been prepared but not yet issued as the sale of the site is nearing completion. The matter continues to be monitored. He also explained the procedure for Section 215 and the reason for its consideration in this case.

### 7.5 To note the confirmation of tree preservation orders on Erne Farm

This was noted.

## 8. Footpath working group

### 8.1 To receive and consider the quick scan report received from Helen Chester

Cllr Hayton provided a brief summary of the report. A footpath working group will be held sometime in the new year, dates will be circulated.

## 9. To consider a request from resident to install a footpath along Kett's Hill

Members agreed that the road is busy and would benefit from a footpath. It was **resolved** to carry out a feasibility study on this. It will carry forward on the agenda.

## 10. To consider the removal of a broken dog waste bin at Chantry Court

It was **resolved** to remove this bin and not replace at that site as the general waste bin adjacent also accommodates dog waste.

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## 11. To consider supporting the organisation of a village music festival in 2017

Following the success of a music festival on the playing field in 2016, organisers, David Whitehair (Windmill Pub) and Adam Manley approached the Parish Council seeking support for a larger event in 2017 - 22 July. The Clerk and Chairman have had an initial meeting with David and Adam to discuss their ideas, which include extending the event and focusing on a cultural festival across the village. Members are asked to consider a proposal that a task group be set up to organise this event, manage finances with an allocated budget and report to Council on a regular basis. The members proposed for this group are David Whitehair, Adam Manley, Paul Young, Ken Tarling, David Matthews and the Clerk. This group brings together the Parish Council, previous year's organisers and local volunteers who have extensive music festival experience. The Chairman proposes that a budget of up to £2,000 be provided from Council funds to support this village event.

It was **resolved** that the Parish Council form part of the organising group and that a budget of up to £2,000 be provided to support this event.

## 12. To consider a proposal to provide a path between the community centre car park and the school

The Chairman and Clerk met with Rachel Williams, new Head-teacher at Necton Primary School, to discuss school car parking and options to minimise the risk to child safety from congestion and moving vehicles in the cramped location of School Road. A scheme to promote use of the community car park and a walk to school was discussed and all parties believe that a path along the playing field leading through gates in both the playing field fence and the school fence would provide a more direct route, safer and more likely to be used. The Clerk had a site meeting with Jon Winnett, NCC Highways, on 1 December to consider the feasibility and costs as a potential NCC PPS application for 2017/18.

It was **resolved** to investigate this scheme further, acknowledging that match funding would need to be secured.

## 13. Finance

### 13.1 To agree payments of invoices received during November

The following payments were agreed. The total payment being £7,694.28

Payee	Details	Chq/DD	Value	VAT
G Joyce	November Salary	Direct debit		
BT	Phone line rental for November	Direct debit	31.84	5.31
G Joyce	Settlement of TOIL via payroll	102640	621.83	
L Luff	November Salary	102641		
HMRC	NI & PAYE for November	102642	697.55	
G Joyce	Nov Expenses (stationery, postage, mileage, admin)	102643	54.16	
Eon	October light electricity	102644	332.02	55.34
TT Jones	October street light maintenance	102645	152.64	25.50
NRCC	Hall hire for PC meetings	102646	299.00	
SkyBlu Solutions Ltd	Quick scan report on public rights of way routes	102647	168.75	
Fenlend Leisure Products	New seesaw & installation	102648	3,908.40	651.40

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## 13.2 To receive current financial statement and progress against budget

Receipts in November:

09-11-2016	485.12		Allotments rent 2015-16
07-11-2016	228.00		admin fee from NRCC

Current actual income yr. to date: £86,560.12. Actual outgoings yr. to date: £82099.73 (includes above expenditure). A reconciled bank statement and budget check were circulated to members. There were no questions raised.

## 13.3 To agree applications to NCC PPS 2017/18

Applications proposed:

- Installation of street furniture at both ends of Ramm's Lane to promote the area as a quiet lane with priority for walkers. The total cost of this is estimated at £1,000 with NPC contribution being £500.
- Path from community centre to school (as discussed at item 12 above). Indicative cost of this project is in the region of £25,000.

It was **resolved** to make these applications.

Cllr Hayton confirmed that his company will provide free of charge to the village a SAM2 speed monitoring unit to monitor the actual level of speeding on different roads. This will require a group of volunteers to manage the unit. Cllrs Sisto, Thompson and Matthews offered their services.

## 13.4 To receive and consider adoption of the budget 2017/2018 v2 & associated Action Plan

Members were provided with a budget 2017/18 v2 and associated action plan. The following new budget lines were discussed:

1. Grant budget £3,000 – this is a 50% increase on the current budget
2. Footpath project £2,000 – this is a new budget
3. Necton Festival 2017 £2,000 – this is a new budget, see previous agenda item 11
4. Car park refurbishment £100,000 – will need fundraising and may take longer than one financial year
5. Path to school, still researching the cost – which will require fundraising
6. Community car scheme £3,000 – a new project to establish a village scheme

It was **resolved** to agree these inclusions in the budget 2017/18.

It was **resolved** to make some temporary repairs to the carpark. Cllrs Hayton, Thompson and Matthews agreed to collect some grade one material from the local quarry and fill the potholes.

It was **resolved** to wait for an update on the review of the current street light maintenance contract before deciding on the schedule for the next phase to LED lamps.

The budget 2017/18 v2 and associated action plan were **adopted** and will be available on the Parish Council website.

## 13.5 To agree the precept for 2017/18

It was **resolved** to set a precept of £57,000 for 2017/18. This equates to £81.53 on a Band D property, compared to £72.19 last year.

## 14. To consider a request from Necton Little Oaks for a letter of support for their proposed building of a new preschool in the grounds of Necton Primary School

It was **resolved** to provide a letter of support.

## 15. To receive updates from individual Council Members (for information only)

Cllr Hayton confirmed that the road sign for Chapel Road is now repaired.

Cllr Sisto reported a pothole at the junction of Hale Road/School Road.

Cllr Woodford reported that 2 welcome packs were distributed during the last month.

The Clerk reported the sad passing of Mr Peter Bewes.

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**16. To receive any items for inclusion on the next agenda (for information only)**

SAM2 schedule of use; 2017 grant applications from the village; consideration of planning application for old school playing field (8 new dwellings)

**17. To confirm date and time of the next Parish Council Meeting Monday, 09 January 2017, 7.30 pm.**

Confirmed.

Meeting closed at 9.00 pm

Minutes signed by Chair (or designate) \_\_\_\_\_ on \_\_\_\_\_