



Necton Parish Council

Meeting Agenda (published 04 April 2018)

Date: Monday, 09 April 2018

Time: 7.30 pm

Place: Main Hall, Necton Rural Community Centre

Councillors are hereby summoned to this meeting of Necton Parish Council.

Members of Press and Public are invited to attend and address the Council during the public participation session. However, the law does not permit members of the public and press to take part in the debates.

James Howard, Parish Clerk & RFO

1. To receive and approve apologies for absence
2. To receive any declarations of interest from Members & consider requests for dispensation
Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Necton Parish Council Code of Conduct for Members and by the Localism Act 2011.
3. To approve minutes of Council meeting: 05 March 2018
4. Reports from:
 1. Parish Clerk
 2. Norfolk County Council, Cllr Mark Kiddle-Morris
 3. Breckland Council, Cllr Nigel Wilkin
5. **Adjournment for Public Participation**
6. Community investment research
 1. To receive report from work group on their progress with compilation of potential community focused benefits
 2. To confirm that this report will be submitted to the Task Force, chaired by George Freeman MP
7. Planning Matters
 1. To receive results & updates of outstanding applications (see list below)
 2. To receive new planning applications relevant to the village and make comment
8. Finance
 1. To agree payments of invoices received during March (see list below)
 2. To receive current financial statement
 3. To accept the offer of NCC PPS 2018/19 award for 50% funding – Hale Road trod extension
 4. To note offer of NCC PPS 2018/19 award for 50% funding – School Trod (part of Path to School project)
 5. To note change of mandate form for NPC accounts & to sign form (removal of GJ, addition of JH)
9. GDPR – to report update on preparation for compliance
10. Risk Management scheme – to appoint a workgroup to review and report back to May Council meeting
11. To receive updates from individual Council Members (for information only)
12. To receive any items for inclusion on the next agenda (for information only)
13. To confirm date and time of the next Parish Council Meeting Monday, 14 May 2018, 7.30 pm & Annual Parish Meeting, Wednesday 25 April 2018 (when the Community Spirit Awards 2018 will be held)

14. To agree a resolution to exclude members of press and public in advance of the next agenda items for reason of sensitivity on matters relating to contractual obligations.
15. To report update on maintenance services contract & consider further action
16. To consider quotes received for repair of lantern 9124 & agree action
17. To receive draft minutes of personnel committee, held on 19 March
 1. To receive update report from Committee (if applicable)

Planning applications for consideration –

| | | |
|-----------------|-------------------------------|---|
| 3PL/2017/1428/O | 18 Mill Street | Outline planning application for 3 x 2 storey dwellings together with car parking, landscaping and highways work. |
| 3PL/2018/0293/A | Costa on old Diner site | 3 x fascia signs and 8 other signage. |
| 3PL/2017/1553/O | NE of 45 Ketts Hill | Erection of single dwelling – amended plans. |
| 3PL/2017/1284/F | Development on old Diner site | Development of petrol station with shop and coffee Shop with drive-through counter. Note – now approved. |
| 3PL/2017/1526/D | Town Farm, Chantry Lane | Erection of 4 dwellings. Note – now approved. |

Cheque List for Council Meeting on 09 April 2018

| Payee | Reason | Cheque No. | Amount | VAT Portion |
|---------------------------------------|--|------------|---------|-------------|
| Employment costs | Total employment costs for March 2018 | | 2238.02 | |
| The Windmill Inn | Community Star Awards 2018 (minute ref 2017/11/3 item 9) | 102785 | £80.00 | |
| BT | Phone rental February | DD | £27.94 | £4.66 |
| BT | Broadband March - May | DD | £115.20 | £19.20 |
| Mona Hill Trust | Allotment Rent (six months) | 102790 | £750.00 | |
| Norfolk Association of Local Councils | Annual subscription 2018/19 | 102792 | £382.95 | |
| Middleton Aggregates | Crushed concrete for allotments | 102793 | £331.78 | £55.30 |
| E-ON | Electricity for Street Lighting | 102794 | £300.12 | £50.02 |
| Gary Hale | Grass Cutting (first payment) | 102795 | £600.00 | |

| | | | | |
|-------------------------|---|--------|-----------|---------|
| TT Jones Electrical Ltd | Street Lighting Maintenance (February) | 102796 | £157.55 | £26.26 |
| G Joyce | Expenses G Joyce - Laptop, stationery, key cutting, waste disposal, mileage | 102797 | £758.24 | £122.18 |
| Soundstage One | Necton Music Festival Equipment Hire | 102798 | £855.00 | £171.00 |
| HMRC | P30 costs | 102789 | £1,154.06 | |

Cheques signed by _____ Name _____

And _____ Name _____