

# Necton Parish Council

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To: **Members of the Council**

Date: **02 May 2017**

**You are summoned to attend the ANNUAL PARISH COUNCIL MEETING at Necton Community Centre, Tuns Road, on Monday, 08 May 2017 at 7.30 p.m.**

Signed *Gabrielle Joyce*, Parish Clerk & RFO

**Press & Public are invited to attend and are able to address the Council during the public participation session. However, the law does not permit members of the public and press to take part in the debates.**

## AGENDA

Councillors are asked to review their signed declarations of interest and update as required.

1. To receive nominations for the post of Chairman and elect a member to the post
2. To receive nominations for the post of Vice-Chairman and elect a member to the post
3. To receive and approve apologies for absence
4. To receive any declarations of interest from Members & consider requests for dispensation  
Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Necton Parish Council Code of Conduct for Members and by the Localism Act 2011.
5. To approve minutes of Council meeting held on 03 April 2017
6. To approve minutes of the Annual Parish Meeting held on 27 April 2017 – for accuracy only
7. Matters arising (for information only)
  1. To report progress on matters arising from last minutes
  2. Clerk's report
8. Reports from:
  1. Norfolk County Council,
  2. Breckland Council, Cllr Nigel Wilkin

### **Public Participation Session**

This provides an opportunity for members of the public to raise questions about and comment on items on the agenda.

9. Planning Matters
  1. To receive results of outstanding applications
  2. To receive new planning applications relevant to the village and make comment
  3. To receive update on Local Plan
10. Finance
  1. To agree payments of invoices received during April
  2. To receive current financial statement and progress against budget
  3. To receive and consider the Internal Auditor's report & review of Council's internal control
  4. To confirm existing direct debit and standing order instructions
  5. To receive nominations and confirm a member as Internal Control Officer for year 2016/17
  6. To agree the selection of insurance provider for renewal on 12 May 2017

11. Grants from Parish Council
  1. To consider an application from Necton Sports & Social Club
12. To consider a motion that the Parish Council become a Living Wage Employer
13. To nominate a member to review one each of the following policies
  1. Dignity at Work (bullying and harassment) Policy
  2. Health & Safety Policy
  3. Expenses Policy
  4. Communications Policy
14. To receive and consider nominations for representatives on outside bodies
  1. Necton Sports & Social Club
  2. Necton Football Club
  3. Safer Neighbourhood Area Partnership (SNAP)
  4. Icen Partnership Swaffham
  5. Necton Allotment Association
15. To elect members and substitutes for NRCC Committee
16. To receive updates from individual Council Members (for information only)
17. To receive update from Necton Allotment Society
18. To receive any items for inclusion on the next agenda (for information only)
19. To confirm date and time of the next Parish Council Meeting Monday, 05 June 2017, 7.30 pm.

Signed *Gabrielle Joyce*, Parish Clerk & RFO

**Planning applications for consideration:**

3PL/2017/0487/HOU	Mr & Mrs Cull, 23 Chantry Lane	proposed entrance porch, rear & side extensions
3PL/2017/0069/F	Mr Holley, Old Coach House, St Andrew's Lane	Expansion of Existing Tourist Accommodation Development to Install 4no. Luxury Timber Clad Holiday Lodges
3PL/2017/0490/HOU	Mr & Mrs Wilson, 37 Elizabeth Drive	single storey rear extension
3PL/2017/0456/HOU	Mr Atkinson, 38 Oaks Drive	Extension to bungalow to infill space between garage and property
3PL/2017/0529/F	Mr Edge, 14 Mill Street	Construction of 2no. dwellings with ancillary garages