



Necton Parish Council

Meeting Agenda (published 01 November 2017)

Date: Monday, 06 November 2017

Time: 7.30 pm

Place: Main Hall, Necton Rural Community Centre

Members of Press and Public are invited to attend and address the Council during the public participation session. However, the law does not permit members of the public and press to take part in the debates.

Gabrielle Joyce, Parish Clerk & RFO

1. To receive and approve apologies for absence
2. To receive any declarations of interest from Members & consider requests for dispensation
Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Necton Parish Council Code of Conduct for Members and by the Localism Act 2011.
3. To approve minutes of Council meeting held on 02 October 2017
4. Matters arising (information only)
 1. To report progress on matters arising from last minutes (not elsewhere on agenda)
 2. Clerk's report
5. Reports from:
 1. Norfolk County Council, Cllr Mark Kiddle-Morris
 2. Breckland Council, Cllr Nigel Wilkin
6. **Public Participation Session:** An opportunity for members of the public to raise questions about and comment on items on the agenda (or other comments), before the Council make decisions.
7. Planning Matters
 1. To receive results of outstanding applications
 2. To receive new planning applications relevant to the village and make comment
 3. Neighbourhood Plan – to consider the results of public consultation (through village survey 2017)
 4. Vattenfall Sub-stations – to note the commencement of statutory pre-application consultation & the process that this Council as statutory consultee will follow
8. Flooding – to note the scheduling of a meeting with Anglian Water
9. Highways - to report on correspondence from Highways England regarding A47 junction
10. Anti-social behaviour –
 1. To receive an update report
 2. To consider installation of lighting (basketball and play area)
 3. To agree to finance the upgrade of the CCTV within the NRCC grounds
11. Finance
 1. To agree payments of invoices received during October
 2. To receive current financial statement
 3. To consider a request for donation from Norfolk Ambulance Rescue Service (NARS)
 4. Replacement of street light 9116,
 1. To consider if a new light is to be installed
 2. To consider quotations & select contractor
 3. To consider submitting a claim for cost on Council's insurance

12. Business Plan & budget setting 2018-2021

1. To present summary report of resident questionnaire
2. To review & agree changes to Reserves Policy
3. PPS 2018/19 – to agree the commissioning of a Hale Road Trod extension
4. To consider the budget proposal for 2018-19 draft v1

13. To receive updates from individual Council Members (for information only)

14. To confirm attendance at the following events:

1. Meet the leader of NCC, 7 – 9 pm, 7 November, Mattishall
2. CPRE meeting, 7.15 – 9 pm, 27 November, Dereham
3. Norfolk ALC AGM, 6 pm, 20 November, County Hall

15. To receive any items for inclusion on the next agenda (for information only)

16. To confirm date and time of the next Parish Council Meeting Monday, 04 December 2017, 7.30 pm

17. To consider a resolution to exclude members of press and public for the following agenda items that pertains to employment matters

18. To receive and consider a report from the 2017 appraisal panel

19. To form an appraisal and remuneration panel to undertake future annual reviews

Planning application for consideration –

3PL/2017/0069/F	Mr Holley, Old Coach House	Change of use of the land for the siting of 4 holiday lodges/caravans and associated works including hardstanding and parking areas - revised plans
3PL/2017/1284/F	Necton Estates, Old Diner Site	Development of petrol station with shop and coffee-shop with drive-through counter
3PL/2017/1348/O	School & Church Estate Trust, old school site	residential development for 8 dwellings

Payments for approval –

Payee	Reason	Amount	VAT portion
Employment costs	October salaries, PAYE, pension	1,757.66	
BT	phone rental Oct	22.68	3.78
Eon	Street light energy September	321.55	53.59
TT Jones	Street light maintenance September	158.27	26.38
TT Jones	Removal and making safe damaged street light	1,246.24	207.71
Necton PCC	Extra photocopy services for resident survey	18.75	
Mona Hill Trust	Allotment & dog walk rent	750.00	
David Bracey	Annual play area inspection	120.00	20.00
G Lake	Playing field grass cutting	700.00	
F woodward	September expenses (mileage)	19.21	
G Joyce	Oct expenses (mileage, stationery, postage)	67.79	1.70
Norse Eastern Ltd	ID badges for Council staff & members	57.60	9.60
Norfolk PTS	Council staff & member training (GDPR)	30.00	