



Necton Parish Council

Meeting Agenda (published 28 February 2018)

Date: Monday, 05 March 2018

Time: 7.30 pm

Place: Main Hall, Necton Rural Community Centre

Councillors are hereby summoned to this meeting of Necton Parish Council.

Members of Press and Public are invited to attend and address the Council during the public participation session. However, the law does not permit members of the public and press to take part in the debates.

Gabrielle Joyce, Parish Clerk & RFO

1. To receive and approve apologies for absence
2. To receive any declarations of interest from Members & consider requests for dispensation
Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Necton Parish Council Code of Conduct for Members and by the Localism Act 2011.
3. To approve minutes of Council meeting:
 1. 05 February 2018
 2. Extraordinary meeting, 15 February 2018
4. Reports from:
 1. Parish Clerk
 2. Norfolk County Council, Cllr Mark Kiddle-Morris
 3. Breckland Council, Cllr Nigel Wilkin
 4. Mrs Sue Fatch-Lovesey, Local Liaison Officer, Norfolk Vanguard and Boreas
5. **Adjournment for Public Participation**
6. Vattenfall Substation development
 1. To report on outcome of meeting with Mr George Freeman and Vattenfall, held 23 February
 2. To consider how to engage with residents to identify desired community benefits
7. Planning Matters
 1. To receive results & updates of outstanding applications
 2. To receive new planning applications relevant to the village and make comment
8. Finance
 1. To agree payments of invoices received during February (see list below)
 2. To receive current financial statement
 3. To confirm that a grant of £350 be awarded to Necton PPC (not £300 as wrongly reported at previous meeting)
 4. Internal audit for year ending 31 March 2018 – to confirm auditor & scope of audit
 5. To consider & agree scope of audit for 2018/2019
9. Community Star Awards 2018 – to receive update & to agree to support this year's awards with funds from the Council's grant budget
10. Highway Matters
 1. To note repairs completed
 2. To report on the standard of highway maintenance evidenced in works on North Pickenham Road
11. GDPR – to report update on preparation for compliance

12. Policies

1. To adopt a new casual vacancy co-option policy
2. To adopt a revised Internal Control Policy

13. To receive updates from individual Council Members (for information only)

14. To receive any items for inclusion on the next agenda (for information only)

15. To confirm date and time of the next Parish Council Meeting Monday, 09 April 2018, 7.30 pm & Annual Parish Meeting, Wednesday 25 April 2018 (when the Community Spirit Awards 2018 will held)

16. To agree a resolution to exclude members of press and public in advance of the next agenda items for reason of sensitivity on matters relating to contractual and employment obligations.

17. To receive an update on matters relating to a maintenance services contract & consider action

18. To receive a report from the Personnel Committee regarding recruitment of Parish Assistant & Parish Clerk

Planning application for consideration –

None at time of publication.

Payments for approval –

Payee	Reason	Amount	VAT portion
Employment costs for February (2 staff)	Salary, pension, HMRC payments	1,795.99	
BT	Phone line rental Jan	25.92	4.32
Fenland Leisure Ltd	Cable runway routine maintenance	587.20	97.87
NALC	Local Councils Explained – reference book	19.99	
VHP Roofing & Scaffolding	Stage for Festival 2017 (paid from agreed budget)	1,800.00	300.00
Eon	Street light energy January	332.27	55.38
TT Jones	Street light maintenance Dec & Jan	316.54	52.76
Clerk	Feb expenses – stationery, mileage, office furniture	408.13	66.15