

Necton Parish Council as Trustee of NRCC

Minutes of Extraordinary Trustee Meeting held Monday 24th September 2018 7.30 pm at the Necton Rural Community Centre

Members present:

Fraser Bateman (Chairman), Frank Stopp, Joe Sisto, Jean Bass, Phil Hayton

Also in Attendance: Claire Cotterill (Parish Assistant)

1. To receive apologies for absence

None received

2. To receive declaration of interest from Members and consider requests for dispensation.

None received.

3. To agree the Necton Festival sub-committee and consider their Terms of Reference.

Cllr Bateman issued a copy of the proposed Terms of Reference for all to study.

- All agreed with the proposed Terms of Reference after careful consideration; however Cllr Phil Hayton notes dissent from the Terms of Reference and the name of the festival "Necton Festival" as this does not implicitly refer to the music element of the festival and conjures up a broader scope often associated with a "Fete". This view was refuted by all members as it has been previously agreed at the Full Council Meeting that the festival for 2019 would incorporate a music element, but would not be completely music based.

NB. As Cllr Hayton is a reserve member of the NRCC committee and has such cannot benefit from voting unless a member is unavailable to attend, this view and opinion is just to note.

Nominations and votes were held for the Necton Festival sub-committee, results as follows.

- **1 NPC Member** – Cllr Bateman proposed **Cllr Dave Matthews**, this was seconded by Cllr Jean Bass and all voted in agreement.
- **3 Independent Members** – Cllr Bateman proposed **Claire Cotterill, Howard Cardus** and **Chris Manly**, this was seconded by Cllr Jean Bass and all voted in agreement.
- **4 NRCC Members** - **Cllr Jean Bass, Cllr Joe Sisto, Cllr Frank Stopp and Cllr Fraser Bateman** all proposed and seconded and all voted in agreement to the above NRCC members being on the Festival sub-committee.

The newly appointed sub-committee members were met and Cllr Fraser Bateman welcomed Howard Cardus and Chris Manly to the sub-committee.

Sub-committee election of Chair and Vice Chair

- Cllr Jean Bass proposed Cllr Fraser Bateman as Chair, this was seconded by Cllr Joe Sisto and agreed by all.
- Cllr Joe Sisto proposed Cllr Jean Bass as Vice Chair, this was seconded by Cllr Frank Stopp and agreed by all.

Cllr Fraser Bateman suggested areas of responsibility for specific areas of the management and organisation of the festival.

- All agreed with the proposed areas of responsibility, with Cllr Jean Bass reminded the sub-committee of the paid hours relating to Claire Cotterill. Claire Cotterill stated that help and volunteering duties will be supplied.

Meeting closed at 8.20pm

Minutes signed by Chair (or designate) _____ on _____