

# Necton Parish Council as Trustee of NRCC



Minutes of Trustee Meeting held Monday 16th April 2019 7.30 pm in the Necton Rural Community Centre

## Members present:

Cllr Fraser Bateman (Chairman); Cllr Phil Hayton, Cllr Jean Bass and Cllr Joe Sisto.

**Also in attendance:** James Howard (Parish Clerk).

### 1. To receive apologies for absence

None received.

### 2. To receive any declarations of interest from Members and consider requests for dispensation.

No pecuniary interests received.

### 3. To approve minutes of previous meeting held on 25<sup>th</sup> February 2019

These minutes were approved and signed as a true and accurate record of the meeting.

### 4. To note that in accordance with legislation, minutes of the most recent NRCC committee meeting will be listed for receipt by Full Council at their next available meeting on 13<sup>th</sup> May 2019.

Noted.

### 5. Clerk's report (operational information)

A written report was presented to the committee and accepted. The members thanked Claire for her detailed and thorough report.

### 6. Finance

A financial report was presented to the committee showing a healthy balance of the NRCC finances over the last quarter. The report was accepted.

### 7. To consider a request for a new cooker following the lunch club's yearly food inspection from Breckland Council

Approved with the suggestion that we should consider a cover to protect the ceramic hob. It may be something the caretaker could construct.

### 8. To consider a grant application received from NS&SC for new youth football goals.

Two grant applications were received and considered. It was noted that neither had used the correct form and several errors were present. The committee agreed in principle to finance the new nets with full funding and give £500 towards a water heating facility. The committee will not unduly delay these grants awaiting further paperwork but the proper paperwork should be filled in ASAP.

### 9. Report from Social Club from Cllr Sisto

Concern was expressed regarding the tree that fell onto the edge of the playing field and that further trees may be unstable. The Clerk reported that the trees had been recently checked and were checked once a year by the current occupier Ms Beddingfeld. The committee thought it would be very useful if this could be obtained in writing and the Clerk agreed to attempt to do so. The recent visit from a tree surgeon who removed the fallen tree indicated that there was a "medium risk." All agreed, however, that the responsibility lay outside the council.

The latest water reading of 345 units was handed over for billing purposes.

The front door has still not been dropped and a back door required repairs that were done today. All in all the committee were very disappointed with Doors Plus and their performance. Clerk to chase further action.

It was confirmed that the new bin had to be emptied every two weeks due to it containing mixed rubbish. Clerk to chase for actual dates.

**10. Tenancy matters**

The lease is not yet signed. The club request that any future repairs on the sewage pumping system be split 50/50 with the council. Clerk to draft a letter agreeing to this request but also stating that faults should be reported to the Clerk and repairs organised by the council who will then pay the bill and cross charge 50% to the SSC.

**11. Necton Festival**

It was reported that 30+ tickets had already been sold at the shop. The budget is healthy but the cost of St. John Ambulance needs to be clarified. Claire to advise.

The event management plan is not yet complete and Cllr Bateman will carry out further work on it.

The Clerk has voluntold (new word invented by the Clerk) to manage parking on the day and Cllr Hayton is to advise on electrical matters and source walkie talkie radios.

Howard Cardus was greatly thanked for all his very hard work for the festival.

**12. To note any correspondence received.**

Communication regarding disruption due to resurfacing had been received but had already been dealt with.

**13. To confirm date and time of next meeting.**

It was noted that the next meeting will be in public and on 3<sup>rd</sup> June 2019 at 7.30pm.

**Meeting closed at 8.25 pm**

Minutes signed by Chair (or designate) \_\_\_\_\_ on \_\_\_\_\_