

# **PARISH CLERKS REPORT**

**February 2020**

1. The purchase of the Marl pit completed on 28<sup>th</sup> January. The solicitor, Andrew Carrier has informed me that Land Registry are being very slow at present and registering the title deeds could take several months. However the transfer deed document will prove we now own the land and we can proceed with setting up a management contract so that the land can be managed by the newly formed registered charity Necton Area Trust going forward. Once this has been completed all costs except insurance will be the Trust's responsibility along with the day to day management of the Marl pit.
2. The internal audit has been postponed by Jo Boxall as she recommends this is completed after the end of the financial year. She has provided some training and discussed what will be examined and these will be implemented immediately. A date will be set for the end of April for her to visit and complete the internal audit.
3. The new rubbish bin for Elizabeth Drive and the dog waste bin to replace the damaged one at Ramms Lane have arrived and these will be in place imminently.
4. The SAM 11 is now back in action as it were. Data has been downloaded and a new rota to move throughout the village has been drafted. Liz, the caretaker and myself will be responsible for moving at the set times and data updates will be provided at each meeting going forward.
5. I updated the Boundaries Committee website to confirm we wish the name Necton to be retained in any Ward changes. Councillor Kiddle-Morris has informed me the proposed name is Yare and Necton but this is yet to be voted on at the time of drafting this report.
6. The loose-leaf Books of Condolence has been ordered and received as per the agenda item number 10. The Clerk purchased these and reimbursement is listed on the payments for approval this month. The flagpole has been checked and is in working order and we do have a flag which will form part of the protocol to be agreed in this meeting.
7. The outside toilet is still out of order, therefore can we agree to have this as an agenda item next month so the repair can be progressed. Councillor Sisto was taking this forward and this needs to be given focus again. Whilst working I can see the number of people that attempt to use the toilet is quite high and feel this now needs to be a priority.
8. Following my budget update last month, please see the financial information, this shows expenditure year to date versus budget and also shows a comparison to last year's spend. Going forward this will be produced on a monthly basis.
9. Following the resignation of Councillor Stopp the Monitoring Officer at Breckland Council was notified and the appropriate notice was displayed. The date for them to receive the required 10 electors to call a poll has now past and therefore the vacancy can be filled by co-option. A notice has been posted on the notice board and the website to this effect confirming we intend to fill the vacancy by co-option from any candidates that apply. Please feel free to point out the vacancy to any qualifying applicants. Applicants need to express their interest in writing to the Clerk. Any applications will be considered at the next Council meeting.