



Minutes No:  
2020/18

## **Necton Parish Council**

**Minutes Parish Council Meeting held**

**Monday 6<sup>th</sup> April 2020**

**AS PER CORONAVIRUS BILL AND GOVERNMENT DIRECTIVES THIS MEETING WAS  
HELD VIRTUALLY AND ALL DECISIONS WERE VOTED ON VIA EMAIL  
CORRESPONDENCE**

**Parish Councillors (8) all participated in emailed agenda and provided responses: these are being retained for audit purposes.**

Councillors Jean Bass (Chair), Fraser Bateman, Joe Sisto, Mark Jennings, Ken Barrett, Phil Hayton, Alice Spain and Thirza Hicks

**Additional participants in email correspondence:**

Justine Luckhurst- Parish Clerk

**Date:** Monday 6<sup>th</sup> April 2020

**Time:** via email correspondence

**Place:** As per Coronavirus Bill and Government directives this meeting was held virtually with a reduced agenda and all decisions were voted on via email correspondence.

### **1. To receive apologies for absence**

No apologies were received, email correspondence received from all Councillors

### **2. To receive any declarations of interest from Members & consider requests for dispensation**

*Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Necton Parish Council Code of Conduct for Members and by the Localism Act 2011.*

None declared

### **3. To approve minutes of the Council meeting of 9<sup>th</sup> March 2020**

Minutes from the meeting on 9<sup>th</sup> March 2020 were approved. Proposed by Chair Bass, seconded by Councillor Bateman and unanimously agreed. These will be retrospectively signed when social distancing rules are relaxed.

### **4. Public Participation (10 minutes allowed)**

DUE TO COVID-19 AND NO GATHERINGS TO BE HELD. THIS MEETING WAS HELD VIRTUALLY VIA EMAIL CORRESPONDENCE AND NO PUBLIC PRESENT

## **5. Reports from:**

### **Parish Council Clerk – Justine Luckhurst**

The Clerk emailed her report which is attached to the minutes

### **Councillors**

Councillor Barrett confirmed he is maintaining contact with Highways England in regards to the lights and bollards on the A47. He is yet to receive further updates or responses from them. Councillor Barrett acknowledging that this could be due to staff shortages or the prioritising of workloads but will continue to maintain contact.

Councillor Hayton complimented Councillor Barrett for his report and persistence in this matter.

## **6. To approve Bills made, to be made and approve late payments as necessary**

The Chair proposed the bills detailed on the published list can be paid. Seconded by Councillor Bateman and approved unanimously.

## **7. To approve the certified end of financial year accounts prepared by the Clerk and RFO and to approve amendments to approved budget for 2020-2021.**

The Clerk circulated the year end accounts and confirmed the balances to be carried forward into the next financial were as follows:

Current account    £24,376.31  
General reserves   £12,432.15  
Youth and Lighting £16,456.34

The Clerk further confirming all payments due have been presented for payment and the year end accounts are completed and can be signed off by the Council once the internal audit has been completed.

The Clerk also requested for the budget for 2020/2021 to be amended. This amendment was for accounting purposes only and would not alter the overall amount of expenditure for the year. This was required to allow for the anticipated income of S106 monies which has been applied for to support the MUGA costs and also to reflect the final amount due for the installation of the MUGA now the works have been completed.

Both points on this agenda item were proposed by Chair Bass, seconded by Councillor Bateman and agreed unanimously.

## **8. Planning matters**

- **3PL/2020/0169/HOU** , Proposed single storey extension – plan amended to include flue for stove- no objections
- **3PL/2020/0268/HOU** Proposed garage conversion to ancillary accommodation, rear extension and all associated works - no objections

#### **9. Public Participation (5 minutes allowed)**

**DUE TO COVID-19 AND NO GATHERINGS TO BE HELD THIS MEETING WAS HELD VIRTUALLY VIA EMAIL CORRESPONDENCE AND NO PUBLIC PRESENT**

#### **10. To confirm date and time of the next Parish Meeting**

The next meeting will be on Monday 11<sup>th</sup> May 2020 at 7.30pm. Noting this meeting will be held virtually if restrictions are still in place. The Clerk is currently investigating whether this can be held via a form of video conferencing and updates will be published accordingly.