

# Clerks Report July 2020

As restrictions on lockdown continue to ease the play area and outside gym are now open. Notices have been created and posted around the said areas detailing pertinent points for users to adhere to. A notice is also on the website. These points have been taken from the Government website and their official guidance. The Community Centre can now also open but at the time of this meeting none of the regular users are in a position to resume their events. A full risk assessment will be completed prior to the return of any users.

Following on from last month's meeting Councillor Jennings has confirmed he has met with Liz to inspect the play equipment and he will update as part of his Councillor report in this meeting.

Councillor Curtis has completed her required paperwork in order to become a Councillor and the Clerk has sent to Breckland in order for them to update their records, our website has also been updated and a revised list of Councillors has been sent to the Link. The Clerk has also arranged for her to attend the training course 'How to be an effective Councillor' later this month.

Westotec have now completed the conversion of all of Necton's streetlights to LED. One invoice is included within the payments to be authorised this month and a further invoice is to be received and paid for the last 8 lights. I have now engaged with E-On in order to confirm this and have requested them to calculate any rebate owed to us as they had not provided any reduction in tariff for LED lighting. I am also liaising with them regarding the light in Mill Street at the Woodward Avenue site. It appears Hopkins Homes have been paying for this light since they installed it as part of their development. I am unsure as this point whether we have been billed for this light as well but will update when confirmation is received. Regardless of this we will need to consider and approve reimbursement to Hopkins Homes for this light and so it will be on the payments list next month for approval.

Email correspondence was received from two residents reporting issues with potholes in Elizabeth Drive and issues with the speed signs in St Andrews Lane. The Clerk reported these to Highways and updated the residents. An email of thanks has subsequently been received by the Clerk for assistance provided in reporting the speed signs in St Andrews Lane. These were dealt with very promptly and she wanted to express her thanks for helping in getting resolved so quickly.

A quarterly VAT reclaim has been submitted to HMRC and hopefully these funds should be received within the next few weeks. The cashbook will be updated accordingly once funds are received.

As the festival this year has been postponed the Clerk will set aside the approved grant funds in the sum of £3000 to be used for the Festival in 2021. As this grant request was approved and funds set aside for this within the budget it would be prudent to 'ring fence' these monies and carry over into the next financial year although noting some deposits for next year's Festival will be paid this year to secure acts.