



Minutes No:
2021/31

Necton Parish Council

**Minutes Parish Council Meeting held
Monday 12th April 2021 at 7.30 pm held virtually via Zoom**

Parish Councillors (8) present:

Councillors Jean Bass (Chair), Fraser Bateman, Joe Sisto, Ken Barrett, Mark Jennings, Genine Curtis, Alice Spain and Thirza Hicks.

Additional attendees:

Justine Luckhurst- Parish Clerk
Mark Kiddle-Morris- Norfolk County Councillor
Members of the public- none

Date: Monday 12th April 2021

Time: 7.30 pm

Place: Meeting held virtually via Zoom

A minutes silence was observed to mark the Death of HRH The Prince Philip, Duke of Edinburgh

1. To receive apologies for absence

Apologies received from Councillor Nigel Wilkin

2. To receive any declarations of interest from Members & consider requests for dispensation

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Necton Parish Council Code of Conduct for Members and by the Localism Act 2011.

None received

3. To approve minutes of Council meeting of 8th March 2021 (to be signed retrospectively at first face to face meeting held).

Minutes from the meeting held on 8th March were approved and duly agreed to be signed retrospectively at the next face to face meeting of the Parish Council. (proposed by Chair Bass, seconded by Councillor Bateman and agreed unanimously)

4. Public Participation (10 minutes allowed)

No public in attendance

5. Reports from:

Parish Council Clerk – Justine Luckhurst

The Clerk read her report which is attached to the minutes.

Mark Kiddle- Morris- NCC

Councillor Kiddle-Morris' report is attached to the minutes.

Chairperson, Jean Bass

The Chair had nothing to report this month.

Councillors

Councillor Sisto confirmed he had arranged for some pictures of the recently completed MUGA to be included in the next addition of the Link along with some thank-you's to the Parish Council and other individuals who were involved in the project.

Councillor Turner noted that the ditch in Mill Street near one property seemed to be blocked but was unable to make contact with the resident, and further confirming she had contacted Saffron Trust, who were responsible for the ditch near their housing in Woodward avenue as this appears to be blocked also. Thereafter updating the Councillors in regards to a recent Zoom meeting attended by herself and Chair Bass. Councillor Turner confirmed this Zoom meeting was held to discuss flooding issues and was hosted by John Pennell. Over 100 local Councils and other parties were in attendance along with Lord Dannatt. Councillor Turner confirming it was very informative and discussions were held about the impact of large developments were having on already failing infrastructures in local villages. The general consensus of opinion on the Zoom call was that local Councils wanted to have more say and input on these new developments as it was felt that drainage issues were not taken into consideration when these sites were approved for building. Further meetings are due to be held and this is a chance to voice concerns pertaining to flooding issues.

6. To approve Bills made, to be made and approve late payments as necessary. To receive financial update for consideration.

Chair Bass proposed the bills detailed on the published list can be paid. Seconded by Councillor Barrett and thereafter approved unanimously. Financial update and monthly reconciliations of accounts for March received for consideration confirming current position and balances held.

7. To approve the end of financial year accounts prepared by the Clerk and RFO

The Clerk provided all Councillors with the total income, expenditure and thereafter funds to be carried forward for the financial year ending 31st March 2021, along with the balances held in the reserve accounts. This acceptance of these accounts was proposed by Chair Bass, seconded by Councillor Bateman and agreed unanimously.

The Chair passed on her thanks to the Clerk for her diligence in producing the financial figures and breakdown throughout the year.

Councillor Kiddle- Morris requested he leave the meeting due to other commitments and left the meeting at 8.00pm

8. To update on current position of Telephone Kiosk refurbishment

Councillor Barrett confirmed he had an outdoor meeting arranged with some local tradespeople to discuss the refurbishment of the kiosk. Noting these local residents were willing to volunteer their time and services to assist in improving the appearance of the kiosk. The Clerk confirmed she had spoken to a company who undertake these refurbishments and they charge over £4000 for their work. Councillor Barrett confirmed he would provide an update at the next meeting with progress made by the group of volunteers.

9. Planning matters – to note new planning applications and discuss.

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| REFERENCE | 3PL/2021/0371/HOU |
| PROPOSAL | Conversion of garage to lounge, single storey rear extension, Proposed Cantilever Bay Window. Proposed wood and render Finish to all elevations. Replacement UPVC double glazing |
| LOCATION | 61 Hale Road |
| APPLICANT | Mr & Mrs Allen |

No objections

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| REFERENCE | 3PL/2021/0378/VAR |
| PROPOSAL | Variation of Condition No 2 on 3PL/2018/1340/F – Plot 1 to Add dormer window to create additional living space to match Plot 3 and amend carport to a garage. |
| LOCATION | Town Farm, Chantry Lane |
| APPLICANT | Hall Contracts Ltd |

No Objections

10. To consider and approve a letter to The Windmill Public House - All Councillors

It was agreed some amendments would be made and the Clerk to obtain confirmation to the changes from all Councillors before sending the letter.

11. To discuss and decide whether the PC require the developers to install street lighting at the development once known as Erne Farm, noting this would thereafter be adopted by the Parish Council – All Councillors and Clerk

The installation of street lighting was discussed and it was confirmed the cost of the installation would be met by the developers. Once adopted by the Parish Council then the ongoing monthly lighting costs and maintenance costs would be paid by the Parish Council. Designs of the lanterns would be discussed at a later date. Chair Bass proposed that the Parish Council should request the developers install the lighting, seconded by Councillor Spain and agreed unanimously. The Clerk will confirm this decision to Norfolk County Council in the first instance and enquire as to next steps.

12. To provide an update on the Neighbourhood Plan- Councillor Spain

Councillor Spain confirmed a Neighbourhood Plan meeting was recently held and the newly appointed consultant attended in this capacity. He will be making stands and designing information to be used for the community consultation that is being planned.

13. To consider quotes obtained by the Clerk and approve bike shelter for residents at the Community Centre – All Councillors

After lengthy discussions and individual input from all Councillors a vote was held to determine who would be instructed to install the concrete pad and bike shelter. It was agreed Martin Pitt would be instructed to install the required concrete pad and the Clerk would arrange the purchase of the shelter itself. - noting this was to be purchased and received before the pad was laid to ensure correct sizing. Vote confirmed as 6 in favour of Martin Pitt and 2 abstained, therefore agreed on a majority vote.

14. Adjournment for public participation (5 mins)

No public in attendance

15. To confirm date and time of the next Parish Council Meeting

The next meeting will be on Monday 10th May 2021 at 7.30pm at Necton Community Centre, noting social distancing rules to be adhered to.

16. To approve a motion to exclude the press and public for the next item as their presence would be prejudicial to public interest due to the confidential nature. In accordance with Public Bodies (Admissions to Meetings) Act 1960 s1 (2) - Chair Bass

Proposed by Chair Bass. Seconded by Councillor Hicks and unanimously agreed.

The meeting closed at 20.45

Councillor Jennings joined the meeting at 20.47

17. To discuss Community Awards nominations

A decision was made as to who would be the recipient of the Community Award.

18.To discuss Marlpit .

A decision was made as to next steps in regards to the Marlpit.

The meeting concluded at 21.20