



Minutes No:
2021/36

Necton Parish Council

Minutes Annual Parish Council Meeting held

Monday 9th August 2021 at 7.30 pm held at Necton Rural Community Centre

Parish Councillors (9) present:

Chair Jean Bass, Councillors Fraser Bateman, Joe Sisto, Ken Barrett, Mark Jennings, Alice Spain, Annie Turner, Genine Curtis and Thirza Hicks.

Additional attendees:

Justine Luckhurst- Parish Clerk

Councillor Mark Kiddle- Morris – Norfolk County Councillor

Members of the public- 3

Date: Monday 9th August 2021

Time: 7.30 pm

Place: Necton Rural Community Centre

1. To receive apologies for absence

Apologies were received from Councillor Nigel Wilkin – Breckland District Councillor

2. To receive any declarations of interest from Members & consider requests for dispensation

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Necton Parish Council Code of Conduct for Members and by the Localism Act 2011.

None received

3. To approve minutes of Council meetings of 12th July 2021

Minutes for 12th July 2021 were proposed as accepted by Councillor Sisto, seconded by Councillor Bateman and agreed unanimously.

4. Adjournment for public participation (10 mins)

No questions were raised, noting one resident confirming he was attending to listen to comments regarding planning applications as the application for 5 Ketts Hill was his.

5. Reports from:

Parish Council Clerk – Justine Luckhurst

The Clerk read out her report which is attached to the minutes.

Mark Kiddle- Morris- NCC

Mark Kiddle- Morris had already sent via email the weekly briefing from NCC and had nothing further to add. He thereafter left the meeting due to other commitments.

Chair - Jean Bass

The Chairs report is attached to the minutes.

Councillors

Councillor Sisto confirmed that previous resident of Necton that he has been assisting has now been re-housed in Swaffham. She has received support from Breckland Council and the Salvation Army amongst others. Chair Bass noted her thanks to Councillor Sisto for his assistance in helping her to obtain somewhere to live.

Councillor Turner confirmed she is attending a meeting with Councillor Curtis and Saffron Housing on Tuesday 10th August in order to discuss the ditch at the back of Woodward Avenue and would provide an update in due course.

Councillor Jennings stated a resident had raised concerns in regards to the amount of mud on the road at the entrance to the Erne Farm development. Chair Bass and Councillor Jennings agreed to meet with the site manager to discuss and will revert back to the Council with the outcome of this meeting.

6. To approve Bills made, to be made and approve late payments as necessary: To receive financial update and monthly reconciliation for consideration.

Proposed by Councillor Hicks, seconded by Councillor Spain and agreed unanimously.

7. To discuss the Email & Social media policy following a motion to defer approval on a new version at the meeting on 12th July

Chair Bass confirmed that this motion was to be rescinded and the policy to remain unchanged. Chair Bass reminded the Council that all policies are agreed by all Councillors and so need to be adhered to.

8. To continue discussions to celebrate the Platinum Jubilee in 2022 (2nd- 5th June 2022)

Following the suggestion at the previous meeting by Councillor Bateman to hold a street party in Mill Street further discussions around this proposal were discussed. A subcommittee was discussed and Councillors Spain, Bateman, Barrett, Curtis and Jennings volunteered to be on said committee. A budget would need to be provided from

monies held and the Clerk will consider availability of funds once ideas are formulated by the sub - committee. Councillor Bateman proposed that a street party be organised and a sub - committee formed, seconded by Chair Bass and agreed unanimously.

9. To consider repairs to the perimeter fencing on the playing field and the cutting back of the overhanging branches.

The Clerk, Chair Bass and Councillor Sisto viewed the field and noted that the perimeter fence could be repaired quite easily without the need to replace, the trees that overhang the field are on the neighbouring property and the Clerk confirmed that the resident has no objections to these being cut back and has stated they do not want the cut branches returned. Councillor Sisto is awaiting a quote he requested for the cutting back of the trees. Noting that if this is more than £500 then another 2 quotes will be required. Councillor Bateman informed the Council that there may be TPO's on some of the trees and so the Clerk agreed to contact Breckland to enquire if this is the case. Noting no works will be undertaken until clarity is sought.

10. To consider and approve continuing with the tile deed registration of the land owned by the PC and to highlight the land owned by NRCC.

The Clerk confirmed the history of the purchase of the land at the Community Centre and playing field and confirmed that the majority of the land is owned by NRCC and the bottom section of the playing field is owned by the Parish Council and leased to the NRCC. Whilst there are title deeds confirming ownership neither have been registered at Land Registry. The Clerk continued by confirming that previous Clerks had commenced work in getting these registered and a solicitor had been instructed. Records show the solicitor had undertaken some work and had retrieved the original deeds from County Archives but the registration was not completed. It was noted that NRCC would need to discuss this proposal at their next meeting in regards to their land. The Clerk did confirm that she could enquire as to whether it would be more cost effective if both instructions were completed at the same time if motions to proceed were agreed. Councillor Bateman proposed that the PC should proceed with registering of PC land and to use the solicitor previously instructed (noting work had already commenced some years back) and to enquire as to the cost for this as a standalone instruction and as a joint cost with NRCC- noting this would need to be agreed by NRCC. Seconded by Councillor Spain and agreed unanimously. The Clerk confirmed she would contact the solicitor and reminded the Councillors this would be an unbudgeted cost and would impact on funds held.

11. To discuss possible addition of a petanque court on the playing field

Councillor Spain outlined what a petanque court consists of, confirming that it is quite a small space that is needed and the cost of these are comparatively low. Discussions were held and Councillor Spain confirmed that this suggestion would be included in the questionnaire that will be sent to everyone as part of the Neighbourhood Plan. It was also pointed out this would be situated on NRCC land and so NRCC would need to consider the proposal. Chair Bass proposed that Councillor Spain undertake further

enquiries and gather more information to present to Council in regards to costs, appetite from residents and revert to the Council. Seconded by Councillor Curtis and agreed unanimously.

12. To receive an update from meeting held with the police on 19th July.

Councillor Curtis, Barrett and Chair Bass met with our local beat officer's PC Button and PC Robinson to discuss ideas for the village and how the police can provide more of a presence in Necton. The Police are very keen to improve visibility in Necton and want to listen and support residents in what is important to them. PC Gilluley is to attend the next PC meeting to discuss Speedwatch. Meanwhile a drop in surgery was held but it was noted this was at short notice. Therefore, it was agreed with the two officers that they would attend and hold a surgery at the newly formed Drop in Centre at the Community Centre going forward. Chair Bass confirming this has been advertised in the next edition of the Link. Further discussions were held in regards to County Lines and engagement with the school. This is to be an agenda item at the next meeting.

13. To provide further updates on the proposed tennis court.

Councillor Hicks confirmed she is investigating grants and funds raising and will update when more information is available.

14. Planning matters – to note new planning applications and discuss.

REFERENCE	3PL/2021/1021/HOU
PROPOSAL	Proposed front & side single storey extensions to existing annex
LOCATION	Annexe 29 Tuns Road
APPLICANT	Mr & Mrs Eddie & Hillary Manus

No Objections

REFERENCE	3PL/2021/1050/HOU
PROPOSAL	Proposed Two Storey Side & Rear extension with Juliet Balcony and associated internal alterations
LOCATION	Necton Cottage Tuns Road
APPLICANT	Miss S Rouanet

No Objections

REFERENCE	3PL/2021/1065/HOU
PROPOSAL	Demolition of existing single storey garage and erection of single Storey extension to side
LOCATION	5 Ketts Hill
APPLICANT	Mr & Mrs J Cowley

No Objections

REFERENCE	3PN/2021/0042/UC
PROPOSAL	Change of use from hairdresser to residential under The Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) – Schedule 2, Part 3, Class M
LOCATION	29 Tuns Road

APPLICANT Mr S Manus

No Objections

15.To provide an update on the Neighbourhood Plan

Councillor Spain confirmed that all suggestions put forward by residents at the recent open days have now all been reviewed and noted. These will be used to formulate some of the questions that will be in the questionnaire. This is currently being put together by members of the Neighbourhood Plan sub- committee. This will be advertised extensively in the Link to promote its completion by residents when its delivered. They are also considering a prize draw of some kind to incentivise the return of completed questionnaires. The questionnaire will be sent to all residents later in the year.

16.Adjournment for public participation (5 mins)

Nothing raised.

17.To confirm date and time of the next Parish Council Meeting as Monday 13th September 2021 at 7.30pm.

18.To approve a motion to exclude the press and public for the next item as their presence would be prejudicial to public interest due to the confidential nature. In accordance with Public Bodies (Admissions to Meetings) Act 1960 s1 (2) –

Proposed by Chair Bass, seconded by Councillor Bateman and agreed unanimously.

The meeting closed at 9.10pm

19. To discuss rate of pay for caretaker position

It was agreed the starting salary would be SCP 5, proposed by Councillor Bateman, seconded by Councillor Sisto and agreed unanimously.

20.To discuss annual appraisal and consider annual salary review for both Clerk and Parish Assistant.

Following the appraisals for the Clerks and the Assistant Clerk it was agreed the Assistant Clerk would increase to 3 SCP's to SCP 11 with effect from September (proposed by Councillor Barrett, seconded by Councillor bateman and agreed unanimously. The Clerk would increase 5 SCP's to SCP 18 with effect from October. Proposed by Councillor Barrett, seconded by Councillor Bateman and agreed unanimously