

# Necton Parish Council

## Speed Activated Monitoring (SAM II)



### Document Control

Adopted: June 2020  
Minute ref: 2020/19/58 item 11  
Reviewed 13<sup>th</sup> June 2022  
Minute ref: 2022/46/323 item 15  
Review: June 2023

### Background

In response to a number of resident complaints about speeding within the village, the Parish Council agreed to investigate. Local company, Westcotec Ltd<sup>1</sup> gifted a SAM II unit to the Parish to collect accurate speed data from various locations within the village. This type of equipment is used extensively across the County.

The SAM II will flash the speed of the oncoming car and continue to flash until it is below the speed limit of that area. It will then be a constant visual speed indicator until the car has passed by. Statistical data relating to the speed of traffic will be recorded and later downloaded for analysis by the Council. This data will help inform which roads and times of day are more likely to have speeding issues. If appropriate this information will be shared with Norfolk Police and their assistance sought to reduce these 'hot spot' incidences.

Westcotec will replace the unit if it is stolen, vandalised or just lost, at their (Westcotec's) expense. The cost with data is £3,000.00 and is listed on the Council's Asset Register.

A list of locations was drawn up through public consultation and this list received approval from Norfolk County Council Highways (Paul Sellick on 11 May 2017)

### Locations

1. St Andrews Lane, outside No 17/19 on the existing Street Light
2. Outside The Grange, St Andrews Lane
3. St Andrews Lane on the 30 MPH sign
4. Tuns Road, on existing Speed Sign
5. Tuns Road, signs opposite Eastgate
6. North Pickenham Road, opposite the small bridge into allotments
7. North Pickenham Road on existing 30 MPH sign
8. North Pickenham Road, outside Necton Management Offices in the grass verge
9. North Pickenham Road, outside No 28/28A
10. Hale Road into the village from Home Hale, on existing speed sign
11. School road, approaching from Tun's Road, on existing post.
12. School Road, approaching from Kett's Hill, on existing post.

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<sup>1</sup>Westcotec Ltd's registered office is within the village.

## **Procedure**

The unit provides best indication of speeding habits if it is moved regularly to new locations. It will stay only for a month in any one location (i.e. facing one direction, turned around is classified as another location) and will not reappear at that location for at least two clear months.

The movement of the unit and the regular charging and changing of battery will be carried out by the Parish Caretaker and Clerk and supported by the Members of the Parish Council. Volunteers from the community are also encouraged to become involved.

Length of time for battery discharge will be gauged over the initial weeks of the scheme, but it is anticipated that it will last at least 2 weeks in heavy traffic areas and at least a month in the quieter areas.

The battery charger, spare battery and keys for unit padlocks will be securely stored in the Parish Office.

The Parish Clerk will carry out data collection via onsite download directly to a laptop. This data collection will be done **before** the unit is moved to its next location, and the data then cleared from the unit's memory, ensuring no mix-up of data from different locations. Full instructions on how to download data is contained in the User's manual located in the Parish Office and also via Houston Radar application installed on the Clerk's PC.

## **User Training**

Data collection training will be provided by Westcotec (Phil Hayton) when required. Back up support for any software issues is available from the Westcotec office.

## **Data protection**

There is no collection (or facility to collect) of identifying information such as car registration or photographic images of approaching cars. The data shows time of day and approaching speeds only, which will be filed as the unit location/date and stored electronically. Printouts may be made for review purposes and it may be shared with Norfolk Constabulary. The data will be retained for as long as it is deemed useful.

## **Health & Safety**

A risk assessment covering the unit and operation of tasks has been carried out and a copy sits within the unit equipment box in the Parish Office, along with necessary PPE.

## **Security**

The unit is padlocked to the post and another padlock secures the unit door. Keys are held securely in the Parish Office. Cllr Hayton has a spare set of keys. The unit when not in operation will be stored securely also in the Parish Office.

## **Publicity**

Summarised data collection information will be published through press release/news items within Parish Link and Parish website. Such news aims to inform the reality of speeding within the village and report success or not of reducing any actual speed issues.

## **Monitoring**

The unit will be visually inspected on a weekly basis by the person moving it. Any defects or damage will be reported to the Parish Clerk for recording and further action as appropriate.  
Quarterly review of data. Annual review of procedure.