



No:0615/2021

Necton Parish Council

**Minutes of Neighbourhood Plan Sub - Committee Meeting held 7th June
2021 at 7.30 pm held virtually via Zoom**

Parish Councillors present:

Alice Spain (AS) - Chair
Fraser Bateman (FB) -Vice Chair
Jean Bass (JB)
Genine Curtis (GC) (Notetaker)

Additional attendees:

David Moncaster (DM)
Ian Poole (IP) - Places4People Town Planning
Consultant

1. To receive apologies for absence:

Phil Hayton (PH)
Ken Barrett (KB)
Kathy Barrett (KaB) - Governor - Necton CoE
Primary School .

**2. To receive any declarations of interest from Members & consider requests for
dispensation**

*Members are invited to declare disclosable pecuniary interests and other interests in items
on the agenda as required by the Necton Parish Council Code of Conduct for Members and
by the Localism Act 2011.*

None recorded.

3. To approve minutes of Sub-Committee meeting of 25th May 2021 (to be signed retrospectively at first face-to-face meeting held)

Minutes from the meeting held on 25th May 2021 were approved and duly agreed, to be signed retrospectively at the next face-to-face meeting of the Neighbourhood Plan Sub-Committee. Show of hands. Agreed unanimously.

4. To review updates and progress reports from Sub-Committee members on actions arising from the previous meeting held on 25th May 2021

AS confirmed that Jessica Cooke (Graduate Planner Buildings & Places - AECOM), has completed her work and sent an e-mail to the Parish Clerk, AS and IP stating that she is the contact for the housing needs assesement, so hopefully this means it is about to go-ahead.

AS sent 'pages' to everyone regarding the display boards. As there has not been any feedback, AS is taking it that everyone is happy with the content.

AS and FB put flyers into the Link which has now been circulated to all the residents in Necton. It was felt the flyer was well produced and of good quality.

FB has circulated the 'footpaths' map. Bus stops (of which there are 6) will also be included on this map.

FB and KB have plans to meet Friday, 11/6 to finalise which photographs should be used. It is hoped that KB will put these photos onto his website for everyone to look at and comment on. AS suggested we speak to IP regarding photos. For the consultation event the quality is good and hopefully residents will comment.

JB spoke to JL regarding the SAMS. This has now been moved to Kingfisher Drive - hopefully for 1-week for traffic into the village and 1-week for traffic leaving. JB believes JL has the technology to download the information (PH previously offered assistance with this if needed). Information will need to be analysed prior to the consultation event.

DM was previously dealing with the Church Diocese. He has chased his contact twice without any response whatsoever. It was suggested that this person may respond if the request came AS as Chair or JL as the Clerk. DM will try again and if no response he will make GC or AS aware.

IP joined the meeting at 7.45 and was updated. IP advised that AECOM will set up a meeting in due course. Not all members of the NHP sub-committee will be required to attend. This is more of a fact finding meeting.

IP will require all the proposed photographs and maps for the boards by Sunday, 20/6.

FB advised that the current Local Plan from Breckland doesn't appear to have all the sites with current valid planning. IP stated that it will only have sites which are

allocated in the plan for development. We can still identify sites with current planning permission that may be added to the Local Plan; this will inform residents in full. IP agreed that if we wished to do this it would be ok.

Actions:

- Ken - to meet with Fraser and also to put photo's on website.
- IP to produce draft A1 boards, including editing. Due to Covid, the boards will be in Polypockets to enable them to be wiped over regularly.
- Board with photographs and 'strings' - pins cannot be used.

In the meantime we can start to think about the content for the village questionnaire which, once complete, should be distributed later this summer. The questionnaire must incorporate feedback from the consultation event and take into account any comments/suggestions made. Work on the questionnaire has already started and IP stated that we shouldn't under-estimate how long it will take and we need to keep things 'on the boil' so to speak.

With regard to the Breckland Local Plan and the housing numbers figure of 283 for Necton, FB asked IP if he had a breakdown so this can be included at the consultation event. Of the 283 at the time, there were:

80 completed between 2011 - 18

124 commitment

46 Erns Farm (now increased to 73)

15 - proposed allocations with planning permission

So, potentially, as a NHP, we don't need to find anymore sites. We can only plan for what we know.

At some stage Breckland will review their Local Plan. The NHP Sub-Committee will also have to review the NHP moving forward. We can still do a 'call for sites' and allocate if we wish. Difficult decisions will need to be made over the course of the next few months.

Once a Local Plan is prepared and adopted, as Brecklands was in 2019, Breckland planning officers then start working on updating their plan. Once we complete the NHP we cannot just stop. We will also have to start working/reviewing our NHP so that it works in conjunction with the Breckland Local Plan. Neither plan reaches its goal before it changes.

When we want to update the NHP we can again contact IP to assist us. Most of the hard work will already have been done, so it will be a quicker process although we will have to re-apply for grants.

IP will get drafts boards to us by week commencing 28/6 so we will have a week to study and suggest any changes/amendments.

5. To confirm the date of the next meeting

The Next Meeting is Monday, 5th July at 7.30pm

The meeting finished at 20:17