



No:0716/2021

Necton Parish Council

**Minutes of Neighbourhood Plan Sub - Committee Meeting held 5th July
2021 at 7.30 pm held virtually via Zoom**

Parish Councillors present:

Alice Spain (AS) - Chair
Fraser Bateman (FB) -Vice Chair
Jean Bass (JB)
Ken Barrett (KB)
Genine Curtis (GC) (Notetaker)

Additional attendees:

David Moncaster (DM)
Kathy Barrett (KaB) - Governor - Necton CoE
Primary School
Ian Poole (IP) - Places4People Town Planning
Consultant

1. To receive apologies for absence:

Phil Hayton (PH)

2. To receive any declarations of interest from Members & consider requests for dispensation

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Necton Parish Council Code of Conduct for Members and by the Localism Act 2011.

None recorded.

3. To approve minutes of Sub-Committee meeting of 7th June 2021 (to be signed retrospectively at first face-to-face meeting held)

Minutes from the meeting held on 7th June 2021 were approved and duly agreed, to be signed retrospectively at the next face-to-face meeting of the Neighbourhood Plan Sub-Committee. Show of hands. Agreed unanimously.

4. To review updates and progress reports from Sub-Committee members on actions arising from the previous meeting held on 7th June 2021

Traffic data has been sent to IP.

DM has managed to speak to the Church Diocese regarding the land between the Church and School. The lady he spoke to was supposed to send a plan through confirming the boundaries, but as yet, this has not been received. DM will chase. What was established was the glebe land is in a trust which is bound by charity law and consequently, if sold, they have to get the best price they can if any deal is done. The Diocese would not be able to give the land to the Village. The land is currently subject to an agricultural tenancy, so that would also be a matter for negotiation with the farmer if we wished to pursue this. Whatever we/they decided, it wouldn't be free or easy! DM will keep chasing.

The housing assessment report should be issued within the next 6-weeks and AS will circulate when received. We then have 2-weeks to comment on this but we can, if needed, request extra time. We can use this to form part of the questionnaire. IP stated it was a bit technical but provides a good basis. He hoped we would get it within the next 2-3 weeks.

5. To discuss any amendments/additions to 'Boards' prior to village consultation.

All present agreed the 'boards' were fine, apart from a bit of 'tweaking'

- N.A.T board - duplicate word
- board 6 - blue box to say what is there needs completing
- board 6 - allotments - shown in wrong position on map
- board 4 - footpath - needs additional path added as No.11 (Grove Lane)
- bus stops to be added to map previously supplied
- board 9 - view map - information now surpassed - updated version to be sent to IP who will need to know how many boards are required for this. FB felt 3 would be sufficient. IP to remove all text.

IP reiterated that he would need the 'running order' of the boards by close of play Wednesday. JB and FB offered to get together to sort this out.

With regard to the community event, AS presented a rota for members of the sub-committee to cover. AS to send this out to members now it has been completed.

Set up will start at 9.30am on Friday, 9th. Minimum of 8 tables will be needed.

FB raised the point that the flyers relating to the event were sent out 5-weeks ago. He felt that we needed to raise the level of awareness prior to the event taking place.

- FB to speak with Paul Young asking him to 'pin' a note to the village Facebook page.
- AS to distribute the spare leaflets between the shop, butcher and pub
- FB to look at cost of a banner
- IP to send FB the PDF for flyer to use on possible banners and supply pens
- KaB to ask school to put event on their website
- Notice put on Noticeboards

KB and GC to contact Parish Assistant for key code to enable the unlocking/locking of the Community Centre

FB & PH will arrange for IP to get boards back following the event.

AS to speak with Wayne regarding hand sanitisers and one-way system in place as we all need to know the procedures. AS will also bring some sanitisers.

GC to buy ribbon and blue tac for boards.

6. To confirm the date of the next meeting.

The Next Meeting is Monday, 2nd August 2021 at 7.30pm

During this meeting we will look at the data received from the community event. IP said we should start now to think about the NHP questionnaire. Work has already started on this.

The meeting finished at 8.25pm