



No:0918/2021

Necton Parish Council

Minutes of Neighbourhood Plan Sub-Committee Meeting held 6th September 2021 at 7.30 pm held virtually via Zoom

Parish Councillors present:

Alice Spain (AS) - Chair
Fraser Bateman (FB) - Vice Chair
Ken Barrett (KB)
Genine Curtis (GC) (Notetaker)

Additional attendees:

David Moncaster (DM)
Kathy Barrett (KaB) - Governor - Necton CoE
Primary School
Phil Hayton (PH)

1. To receive apologies for absence:

Jean Bass (JB)
Ian Poole (IP) - Places4People Town Planning
Consultant

**2. To receive any declarations of interest from Members & consider requests for
dispensation**

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Necton Parish Council Code of Conduct for Members and by the Localism Act 2011.

None recorded.

**3. To approve minutes of Sub-Committee meeting of 2nd August 2021 (to be
signed retrospectively at first face-to-face meeting held)**

Minutes from the meeting held on 2nd August 2021 were approved and duly agreed, to be signed retrospectively at the next face-to-face meeting of the Neighbourhood Plan Sub-Committee. Show of hands. Agreed unanimously.

4. To discuss the recently received Housing Needs Assessment Report (HNAR) received from Breckland.

AS has asked JL to contact AECOM for an extension to the HNAR as it did not include Charnwood. This meant that their calculations for affordable housing did not include the 22 properties due to be built on this site. The application has been withdrawn and will be resubmitted with a name change for the type of housing required. No other changes have been made. Charnwood will not now be approved later this month, but they should have sufficient time for it to be included in the next report which we will hopefully receive in October,

5. To receive an update on the formulation of the questionnaire.

The first draft of the questionnaire had been sent to IP for comments/recommendations. His response has been circulated prior to the meeting, for comments. Apart from a spelling error, there were only a few comments received, one of which was regarding the speed limit in St. Andrews Lane which has already been addressed.

It was noted that neither the Church or School/Nursery have been included in this first draft. As they are a fundamental part of the village this was questioned as it does not give residents the ability to comment. Traffic and housing will both affect the infrastructure and as we are trying to get residents views of the village it is important they are included and we are seen to be taking all comments seriously. AS asked if DM and KaB would be willing to put some questions together on behalf of the Church and School. Both agreed they would.

With regard to IP's comments, these were looked at in turn and agreed/amended with those present.

- Conservation and green areas to go under one heading.
- Clarification is still required regarding yes/no questions/answers and maps. Possibility of 'button' so people can comment. FB to ask IP for clarification.
- A47 - Residents views on crossing this busy road to be included in 4.1.
- Community Bus needs more clarification/changing.
- Phone masts and Broadband - although not relevant at the moment, the information can be used for future planning applications.
- F2 is too long.

FB had concerns regarding the HNAR. The draft version specifies the housing need in Necton. If they are basing the report on Breckland wide data and then just dividing in ratio, towns will have different housing needs to rural areas; we should be trying to create what the people in Necton need.

IP suggests that the location details should be used for the prize drawer only and be on a separate sheet. AECOM was specific regarding peoples income relating to the type of housing. It was felt we had no right to ask people their income or to indicate by a tick box what it might be. We are happy with leaving in the number of people residing in a

house, their age bracket and postcode. Whether or not they answer will depend on them; it is optional. Leave in 'How long have you lived in Necton'. Also leave in G4.

The prize drawer is to be taken from the budget already agreed by the Parish Council. It is not an additional amount. No sub-committee members or their families will be entered into the prize drawer.

FB asked if everyone understood the prize drawer. There will be a number on the questionnaire and prize drawer return slip. If completed on line they will be asked for the number on their form. The prize winning numbers will be notified on the notice boards. The numbering on the forms would be from 1-9 relating to the 9 Parish Councillors areas. This would enable us to see the location where the replies have been received.

Actions arising from this meeting:

- AS to go through the draft questionnaire and update where items have been amended or removed. This will be sent to IP
- DM & KaB to send AS questions regarding the Church and School for inclusion into the questionnaire.
- AS - there will be an item in The Link each month advising residents that the questionnaire is coming.
- Parish Councillors have agreed to distribute the questionnaire by hand to their areas. Each household will have two copies.
- Prior to the next meeting, IP will be asked to lay the questionnaire out
- At our next meeting in October we will agreed final document.
- The questionnaire will be delivered in during October for a November for completed forms.
- The prize drawer will take place at the Parish Council meeting in December.

Thanks was given to DM for kindly checking the spelling and grammer. Thanks was also given to AS, FB and JB for compiling the questionnaire.

6. To confirm the date of the next meeting.

The date of the next meeting is Tuesday, 5th October 2021 at 7.30pm via Zoom.

The meeting finished at 20.35pm