



No:0424/2022

## **Necton Parish Council**

### **Minutes of Neighbourhood Plan Sub-Committee Meeting held 6th April 2022 at 2pm**

**Parish Councillors present:** Alice Spain (AS) - Chair  
Fraser Bateman (FB) -Vice Chair  
Jean Bass (JB)  
Genine Curtis (GC) (Notetaker)

**Additional attendees:** David Moncaster (DM)  
Phil Hayton (PH)  
Ian Poole (IP)

GC apologized on her omission to issue an agenda for this meeting.

#### **1. To receive apologies for absence:**

None

#### **2. To receive any declarations of interest from Members & consider requests for dispensation**

*Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Necton Parish Council Code of Conduct for Members and by the Localism Act 2011.*

None recorded.

#### **3. To approve minutes of Sub-Committee meeting of 7th February 2022(to be signed retrospectively at first face-to-face meeting held)**

Minutes from the meeting held on 7th February were approved and duly agreed, to be signed retrospectively at the next face-to-face meeting of the Neighbourhood Plan Sub-Committee. Show of hands. Agreed unanimously.

(No meeting was held in March 2022)

#### **4. Update on 'Chapters' for the NHP**

Introduction and background to be completed at the end.

Village past and present - completed

Planning policy - IP will complete

Vision and objective of the NHP - to be completed during meeting (hopefully)

Housing - Completed

AECOM - desktop exercise (IP)

Natural environment - still to be completed

Build environment - still to be completed

Village Amenities - still to be completed

Church - completed

School - to be completed

Recreation Ground/Community Centre - still to be completed

Transport and traffic management - completed

#### **5. Moving Forward**

Outstanding 'chapters' to be completed as soon as possible and circulated.

**Housing/Planning issues.** It is a key headline coming from the Questionnaire. AS to take up this point.

IP said that discussion should take place regarding the possibility of another housing site. Breckland have already put out a 'call for sites'. This gives the possibility of Ramms Lane being put forward again. The alternative would be Spillers land (already included in figures). PH has spoken with highways unofficially and they would be against further traffic using School Road, Chantry or Ramms Lane. Discussion took place on possible sites and how it would affect highways.

The NHP questionnaire suggested that residents would agree with another 20-50 houses being built. IP suggested that for the time being we leave our 'call for sites', let Breckland use their plan and we can always contest it using our NHP.

Ratio of affordable housing is not required.

PH asked if we could put in comments about housing design standards. This will be included in the AECOM design guide, but can be an aspiration of the NHP. AECOM will contact us regarding this and we can have our input. Parking will also be included in the design guide. To 'up' the standards we need to provide evidence on why.

**Build environment.** There will be a policy on design which will come from the design guide. This will address such things as materials, boundaries etc. There will also be a check list which should be copied into the NHP. Also included in the design policy are:

- loss of trees and hedgerows
- noise
- character of buildings
- provision for wheelie bins
- electric charging points
- broadband
- access to shops/footpaths
- parking

The design guide will be available for all member of the sub-committee to see when it is published.

IP said we can look at non designated heritage assets (historic buildings of feature that are not already listed). FB said that we have up to a dozen properties that fall into this category. IP to provide check list so that we can start looking at properties. This can also be an aspiration of the NHP. IP suggested something along the lines of 'The Parish Council will co-ordinate the production of a history book/project'. This can be completed at a later date but acknowledges the comments of the Questionnaire.

FB asked if we should we do another community engagement? We already advertise updates in The Link and all meetings are minutes. IP suggested another community update event in the late summer. We will have the AECOM report back and we can also feed back on comments/information received from the Questionnaire. September was suggested.

#### **To Do:**

- design guide - AECOM - hopefully signed off by end May
- landscape appraisal - IP to source contact and pricing
- grants - IP to arrange - end June
- local heritage assets - sub-committee to identify - group project hopefully completed by end July
- green spaces - group project - end July. IP to share check list
- quiet lanes - community aspiration - best to put in plan now as cannot be added later
- reference should be made regarding Vattenfall (under landscape appraisal)

IP stated that, within reason, we can put into the plan whatever we wish although it may be removed by the examiner. If we don't put relevant information in, we cannot add it at a later date. Anything we feel is important should be added.

**Community projects/aspirations.** This comes from the Questionnaire and residents views on what is important, for example:

- dog bins

- car park for the Church and school
- entrance to Necton (Tuns Road)
- A47 - entering/exiting the village
- green spaces / village green / more footpaths

This needs to be completed prior to September when we acknowledge the residents comments.

**Funding/budgets.** IP will email AS and FB regarding grants/funding. Our application will need to include everything moving forward. IP will also work with the Clerk regarding budgets etc. End of grant report will also be required - IP will arrange.

Our event in September will need to budget for leaflets, posters, banners, hall hire. IP will arrange landscape appraisal (possibly £5k). IP's costs will include writing the final plan, publication, publicity material and submission of plan post consultation to Breckland.

### **Timeline:**

**September 2022** - Feedback event for residents

**December 2022** - Parish Council agree to draft plan and consultation

**January 2023** - Consultation period - 6 weeks on draft plan (available on-line and hard copy. Leaflet drop, drop-in event)

**March 2023** - Review comments and amend plan accordingly (must have evidence of changes. Also need evidence of minutes, notices in The Link etc)

**April/May 2023** - Parish Council to agree submission of final plan

**May 2023** - Submit final NHP (produce enough copies for the PC and sub-committee members and to be placed in appropriate places in the village, put on-line).

### **6. Date of Next Meeting**

The next meeting will take place on Thursday, 5th May at 4.30pm. AS has kindly agreed to host the meeting at her house.

