



No:0626/2022

## **Necton Parish Council**

### **Minutes of Neighbourhood Plan Sub-Committee Meeting held 6th June 2022 at 10am**

**Parish Councillors present:** Alice Spain (AS) - Chair  
Fraser Bateman (FB) -Vice Chair  
Jean Bass (JB)  
Genine Curtis (GC) (Notetaker)

**Additional attendees:** David Moncaster (DM)  
Phil Hayton (PH)

#### **1. To receive apologies for absence:**

None

#### **2. To receive any declarations of interest from Members & consider requests for dispensation**

*Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Necton Parish Council Code of Conduct for Members and by the Localism Act 2011.*

None recorded.

#### **3. To approve minutes of Sub-Committee meeting of 5th May 2022 (to be signed retrospectively at first face-to-face meeting held)**

Minutes from the meeting held on 5th May were approved and duly agreed, to be signed retrospectively at the next face-to-face meeting of the Neighbourhood Plan Sub-Committee. Show of hands. Agreed unanimously.

#### **4. Update on 'Chapters'**

Natural Environment - 2 sections still to be completed  
Design Codes - awaiting information  
Highways, Transport and Traffic Management - completed  
Introduction and background to be completed at the end by IP  
Planning and Context - IP to complete  
Vision and objective - IP to complete  
AECOM - completed  
Village Amenities - now complete  
History draft - done, just needs tidying up  
Build Environment - completed

#### **5. Update on actions arising from last meeting**

NHP needs to reflect the changes being made by Highways to the junction of the A47.  
Locality Grant - applied for by JL and IP. Yet to be confirmed.

September community event - IP will 'do' the boards once content supplied.  
The event will advise residents of the outcome of the NHP Questionnaire and inform them of how we propose to address the information in the NHP.  
The event will take place on Saturday, 10th September. GC booked Community Hall for that date for 6 hours 10am - 4pm.  
IP will arrange 'cards' for distribution advertising the event.  
Individual councillors to be asked to deliver as before - JB to put this as an agenda item for the PC.  
Posters to be put up around the village  
Tea/coffee to be supplied  
Banner to be purchased - NHP Update - date and time

What we need to supply to IP for boards:

- key headlines from survey
- address what has come from the questionnaire and how we can move forward
- items the NHP can't cover but may be taken up by the PC separately
- aspirations
- policies
- information to be given to IP by end July
- share AECOM with IP

AS & JB to put together for submission to IP

Feedback from questionnaire:

Church - DM - completed  
School - GC - completed

GP's - JB  
Shops & Pub - GC  
Sports & Social - FB  
Allotments - FB (JB to speak with JL)

**6. To confirm the date of the next meeting.**

The date of the next meeting is Monday, 4th July 2022 at **10.00am** at The Grange

The meeting finished at 11.30am