

Explanation of variances – pro forma

Name of smaller authority: **Necton Parish Council**

County area (local councils and **Norfolk**)

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2021/22 £	2022/23 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	67,361	69,718				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	70,000	71,400	1,400	2.00%	NO		
3 Total Other Receipts	19,254	17,299	-1,955	10.15%	NO		
4 Staff Costs	27,493	35,960	8,467	30.80%	YES		Staff costs increased by £8467. for the year. The vacant caretaker position was filled in April 2022(vacant for 15 months) and this salary accounted for £6065 of the increase. The remaining £2402 of the increase in staff costs was due to national salary increases that was announced in November (and backdated to April 2022) for Clerk and caretaker and also an increase in the Clerks salary due to passing CILCA qualification in June 2022 which led to an increase on the SCP and therefore a higher hourly rate
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	59,404	46,756	-12,648	21.29%	YES		in 2021/2022 the final phase of our MUGA was completed at a cost of £22095 (as annotated in last years Explanation of Variances- this is an immediate reduction in this years 'all other payments' . Street light and allotment costs rose by £4408 this year(due to energy price increases of £2908 and further drainage works needed at allotments £1500) providing a net decrease of £17687. We also have agreed on a long term project of a tennis court and therefore have commenced setting aside funds. this year £5,000 set aside. Therefore £17687 minus the £5k set aside = £12687 less spent (note the balances carried forward figure demonstrates the additional £5k set aside).
7 Balances Carried Forward	69,718	75,701			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	69,718	75,701				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	88,733	88,935	202	0.23%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable