



# NRCC Committee Meeting

## Meeting Agenda 7<sup>th</sup> August 2023

**Date:** Monday 7<sup>th</sup> August 2023

**Time:** 7.00 pm

**Place:** Necton Community Centre

**Committee members (or substitute members) are summoned to attend this meeting. This meeting is to facilitate the Council in discharging its function as Trustee of NRCC and is run in private session.**

### AGENDA

1. To receive apologies for absence.
2. To receive any declarations of interest from Members & consider requests for dispensation

*Members are invited to declare interests in items on the agenda as required by the Necton Parish Council Code of Conduct for Members and by the Localism Act 2011*

3. To approve minutes of previous meeting held on 5<sup>th</sup> June 2023
4. To note that in accordance with legislation, minutes of the most recent NRCC committee meeting will be listed for receipt by Full Council at their next regular meeting

*Public Participation (15 minutes) – Members of the public are invited to comment on items on the agenda to inform the committee or raise items that they would like to be considered at the next meeting (each member of the public limited to 3 minutes)*

5. Resolution to exclude members of the public so that the business of the Trustee can be held in private in accordance with charity legislation
6. To receive minutes of the Festival sub –committee meeting held 7<sup>th</sup> June and 21<sup>st</sup> June 2023- All
7. Chairman's Report –
8. Parish Clerks Report – Justine Luckhurst: Operational information, bookings, current financial position and other business
9. To receive the monthly financial reconciliations for June and July 2023
10. To receive confirmation that the first quarterly financial check has been completed - All
11. Sports and Social club report – Joe Sisto
12. To receive an update on Necton Festival held on 8<sup>th</sup> July – Fraser Bateman
13. To discuss, consider and decide if a catering van can use the car park every Sunday to trade from
14. To discuss progress on the cupboard clearance and agree next steps - All
15. To continue discussions and progress on kitchen upgrade and to decide on next steps – All
16. To consider the letter received from Thirza Hicks requesting land be reserved for her tennis court project and if the soil can be used as mounds and to decide if these requests are approved- All
17. To decide on a message to be placed in the Link to thank all volunteers at the Festival
18. Items for next agenda
19. Date of next meeting